



**SHEEP STATION
NUNDLE**
NEW SOUTH WALES

FUNCTION BOOKING AGREEMENT

Terms of Agreement

Please read carefully our Terms of Agreement, sign and return.

Bookings and deposit

- To confirm your booking please return a signed agreement form and a deposit amount of \$250.00
- Your booking will be confirmed once we have received a signed agreement form and deposit. Tentative bookings can be held for 14 days only and will be released if no deposit or agreement form is received.
- Deposits will be used as a bond and returned in up to 2 weeks after Function date. Deposit will be used to cover any damages or unpaid accounts during your Group Function.

Cancellations

- Cancellations of bookings must be made in writing.
- Deposits are non-refundable for cancellations with less than 6 months notice.
- Cancellations with less than 3 months notice, will result in a Venue fee of \$250.00 and loss of deposit.
- Cancellations with less than 1 months notice, will result in a Venue fee of \$500.00 and loss of deposit.

Function Details

- Final numbers, catering and meal choices, special dietary requirements and bar requirements will need to be received at least 7 days before function date to be confirmed at least 7 days before Function date. These numbers will be used to determine final payment due.
- Final payment for Function must be paid at least 5 working days before your event. Payment can be made by Cash, EFT, Bank Cheque or Personal Cheque by arrangement. Credit cards can be accepted for payment. Please note a 2% surcharge is applicable for Credit card payment option.

Responsibility (and rules)

- The patron assumes responsibility for all damages caused by them or any of their guests, invitees or other people attending the function, including in the Mess Hall, Woolshed, Accommodation or any other part of the DAG Sheep Station complex and grounds.
- BYO alcohol is not permitted at the DAG Sheep Station. We are a fully licensed venue and promote responsible service of alcohol as outlined in the Liquor Act 1992. The DAG reserves the right to refuse service of alcohol to guests under 18, intoxicated or behaving in an offensive manner.



SHEEP STATION
NUNDLE
NEW SOUTH WALES

FUNCTION BOOKING AGREEMENT

- Function organisers are not permitted to supply their own food or beverages without the prior approval of management.
- No smoking is allowed in our Mess Hall, Woolshed or Accommodation. Smoking patrons must use designated smoking areas and bins provided for the health and safety of all guests and staff.
- All candles used at the DAG must be approved by management before use and are not permitted in the Woolshed, Accommodation or Mess Hall deck.
- The outdoor fire pit and indoor fires can only be lit by Management and will be maintained by Management.
- No vehicles or caravans are permitted on the lawns or within the inner Complex grounds without Management approval.
- Children must be supervised at all times.



**SHEEP STATION
NUNDLE**
NEW SOUTH WALES

FUNCTION BOOKING AGREEMENT

Name/s in Full _____

Date Of Function _____

Billing Address _____

Contact Numbers _____

Email Address _____

Payment Method

Cash Bank Cheque Personal/Company Cheque EFT (see information below)

Amount Enclosed \$ _____

Cheque No. _____ Date of Deposit _____

Payment Advice

Cheque, Money Orders or EFT payable to

The DAG Sheep Station

EFT Information

Commonwealth Bank

BSB 062 602

Account No 1043 9151

Postal address

The DAG Sheep Station

1067 Crawney Road

Nundle NSW 2340

Fax 02 6769 3486

Email bookings@thedag.com.au

I _____ have read and accept the conditions stated in this Agreement

Signature

Date

*Please agree to the terms of this agreement, complete the form and deliver it to the above postal address or email.